



**HOTEL RESERVATION FORM
IDEM SINGAPORE 2016
08 APRIL 2016 TO 10 APRIL 2016**

Please return this hotel reservation form to:
BIG HOTEL SINGAPORE - RESERVATIONS DEPARTMENT
 Tel: (65) 6809 7998 Fax: (65) 6809 7950
 Email: reservations@bighotel.com

New Booking

Amendment

Cancellation

ROOM CATEGORY

Please tick your choice (s) of room type (s):

#ROOMS	ROOM TYPES (SINGLE / DOUBLE)	ROOM RATES
	Superior Room (Queen/King)	\$S\$158.00 ++ (\$S\$187.98Nett) Inclusive of breakfast & Wi-Fi Internet access per room per night
	Deluxe Room (Queen/King)	\$S\$168.00 ++ (\$S\$197.74Nett) Inclusive of breakfast & Wi-Fi Internet access per room per night

GUEST NAME:

(MR/MS/MRS/DR/PROF (Please underline Surname))

ARRIVAL DATE: _____

ARRIVAL FLIGHT/TIME: _____

COMPANY: _____

TELEPHONE: (including country code) _____

DEPARTURE DATE: _____

DEPARTURE FLIGHT/TIME: _____

COUNTRY OF RESIDENCE: _____

E-MAIL ADDRESS: _____

CREDIT CARD GUARANTEE

MASTERCARD

AMEX

VISA

OTHERS/PLEASE SPECIFY _____

CARDHOLDER'S NAME: _____

CREDIT CARD NUMBER : _____ EXPIRY & CCV _____

Declaration:

I, _____, hereby authorise "BIG Hotel (Singapore) Pte Ltd" to charge to my Credit Card based on the information given by me as the Card Holder for above mentioned.

 Agreed & Accepted by Credit Card Holder

Card-holder's Signature (as per signature on your card)

Terms & Conditions

- Room rate is subject to 10% service charge and 7% GST.
- This booking will be cancelled if the credit card provided is invalid.
- No charges will be imposed for cancellations or amendments to bookings made at least three (3) days prior to check-in date.
- A sum of one (1) night's room rate stated in this confirmation will be charged if:
 - The booking is cancelled or amended within three (3) days of check-in date.
 - The guest does not check in by 5:00 pm on check-in date or the agreed late check-in time.
 - Amendments are made to the check-out date after the guest has checked-in.
- Late check-out after 12:00 noon is chargeable at half the room rate; check-out after 6:00 pm is chargeable at one (1) night's room rate.

FOR OFFICIAL USE ONLY - AUTHORISED DEPARTMENT

Officer-In-Charge: _____

Date/Time: _____

Confirmation Number: _____

Remarks: _____